



Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

MEMORANDUM

To: Superintendent, Principal, and Athletic Director
Dawson Springs High School

From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner

Date: May 10, 2007

Subject: 2006-2007 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, the 2006-2007 KHSAA Title IX Annual Report Submission Status Report. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Team Members may have requested resubmission of some of the 2006-2007 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



**KHSAA TITLE IX
ANNUAL REPORT SUBMISSION
STATUS REPORT
2006-2007**

KHSAA
Form T65 Revised 8/05

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner

DATE: 5/9/2007

School	Dawson Springs High	Reviewed by	Gary W. Lawson
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The following is a status report regarding the required 2006 - 2007 Title IX Annual Report submission of forms due into the KHSAA office by April 15, 2007. Appropriate KHSAA Audit Team personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

<input checked="" type="checkbox"/>	GE 19 (Annual Verification)	<input checked="" type="checkbox"/>	T-35 (Budget Expenses)
<input checked="" type="checkbox"/>	T-1 (Summary Program Chart 1)	<input checked="" type="checkbox"/>	T-36 (Budget Expenses)
<input checked="" type="checkbox"/>	T-2 (Summary Program Chart 2)	<input checked="" type="checkbox"/>	T-41 (Checklist – Overall Interscholastic Program)
<input checked="" type="checkbox"/>	T-3 (Summary Program Chart 3)	<input checked="" type="checkbox"/>	T-60 (Corrective Action Plan)
<input checked="" type="checkbox"/>	T-4 (Summary Program Chart 4)		T-63 (Interscholastic Survey Results)

II. Status

A.	<input checked="" type="checkbox"/>	2006– 2007 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.	<input checked="" type="checkbox"/>	Other Recommendation and Comments: All calculations appear to be correct. The data submitted, indicates that the school is currently meeting the standard established in Test #1 for the provision of athletic opportunities. Spending for provision of athletic benefits also appears to show relative parity. NOTE: On T-2 form you cannot add a team (column #3) without adding participants (column #4).



KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION 2006-2007 ANNUAL VERIFICATION OF TITLE IX PROCEDURES

KHSAA Form GE19
Rev. 10/06

(To be submitted by April 15, 2007 along with other required forms)

The Dawson Springs High School, Dawson Springs, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, at least one copy of which must be maintained in the Principal's office, and to the best of my knowledge have completed the following tasks (All boxes must be checked).

Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
(Supt., Principal, Student, Parent, Coach, Etc.)			
Chris Smiley	510 Lake St. Dawson Springs KY	270-797-3938	BOE Chairperson
Kathy Nichols	407 Hamby Ave. Dawson Springs KY	270-797-4731	Athletic Director
Wayne Simpson	95 Elaine Drive Dawson Springs KY	270-797-4904	Teacher/Coach
Brenda Gamblin	109 E. Ramsey Dawson Springs KY	270-797-8042	Guidance Counselor
Ashli Marsili	1267 Hospital Rd. Dawson Springs KY	270-797-8813	Parent
Toni Dickens	103 Ditney Rd. Madisonville KY	270-821-9439	Teacher/Coach
Sherri Lanham	1178 Hospital Rd Dawson Springs KY	270-797-4111	Teacher/Coach
Frank Marsili	1267 Hospital Rd Dawson Springs KY	270-797-8813	Student/Athlete
Elizabeth Workman	514 Meadows Hill Drive Dawson Spgs. KY	270-797-4525	Student/Athlete
Teresa Butler	407 S. Main St. Dawson Springs Ky	270-836-5010	Parent
Renee Miller	PO Box 323 Kuttawa KY	270-323-2890	Principal

Scheduled a minimum of three meetings during the 2006-2007 school year on the following dates:
Sept. 27th, 2006
Dec. 13th, 2006
April 5th, 2007

Designated the following person(s) as the Title IX coordinator for the school:

Name	Title	Address	Phone
Kathy Nichols	Athletic Director	407 Hamby Ave. Dawson Spgs. KY	270-797-4731

Designated the following person(s) as the Title IX coordinator for the district:

Name	Title	Address	Phone
Kathy Nichols	Athletic Director	407 Hamby Avenue Dawson Springs KY	270-797-4731

School personnel are continuing to make periodic reviews of the boys' and girls' athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Renee Miller
Principal's Signature

4-2 2007
Date

Allen Sypmore
Superintendent Signature

Chris Smiley
School Board Chairpersons' Signature

2006-2007
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1

KHSAA
 Form T1
 Rev.10/06

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	94	52	114	54
Row 2	BOYS	87	48	99	46
Row 3	Totals	181	100%	213	100%

Instructions:

*Number of 8th grade students & below used in Column 3 and Column 4 calculations if applicable: 50

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by Row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of regular season competition**, and cross out the names of those who were cut from the team or quit the team prior to the first regular season competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals.

Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.

- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Rene Miller Date: 4-2-07

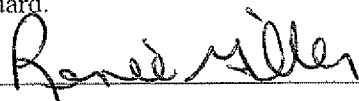
ACCOMMODATION OF INTERESTS AND ABILITIES**SUMMARY PROGRAM CHART 2****Participation Opportunities Test Two**

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added Since the beginning of the 2002-2003 School Year	Number of Participants Added Since the beginning of the 2002-2003 School Year	Percent of Total Participation By Sex Added Since the beginning of the 2002-2003 School Year
GIRLS	Row 1	varsity:	5	72	0	0	
	Row 2	j.v.:	3	42	0	0	
	Row 3	frosh:	0	0	1	0	
	Row 4	total:	8	114	1	0	0
BOYS	Row 5	varsity:	5	58	0	0	
	Row 6	j.v.:	3	41	1	19	
	Row 7	frosh:	0	0	1	0	
	Row 8	total:	8	99	2	19	19

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with Test Two may be possible. If less than 25%, then compliance with Test Three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: _____



Date: _____

4-2-2007

2006-2007
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS (Yes / No)	BOYS (Yes / No)
1. For a sport <u>not</u> currently offered, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable interscholastic team based on student responses from the interscholastic survey? If yes, what sport?	No	Yes Soccer
2. For a sport currently offered at the varsity level only, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable team for a junior varsity or freshman team that is not currently offered?	Yes, Possibly Cross Country	Yes JV Soccer added Fall 2006
3. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No	No
4. For a sport currently offered at the junior varsity or freshman level is there sufficient interest, based on your most recent Student Interest Survey, to form a varsity team not currently offered?	No	Yes Varsity soccer 07-08 season
5. If you answered YES to question (1), (2), (3), or (4), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	Yes	Yes

Principal's Signature: _____

Renee Miller

Date: _____

4-2-2007

2006-2007
ACCOMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	5	72	63
Row 2	j.v.:	3	42	37
Row 3	frosh:	0	0	0
Row 4	total:	8	114	100%
Boys				
Row 5	varsity:	5	58	59
Row 6	j.v.:	3	41	41
Row 7	frosh:	0	0	0
Row 8	total:	8	99	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level.
For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
 -
 For boys' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
 - Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
 - Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: Randy Miller Date: 4-2-2007

2006-2007 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA
Form T41
Rev. 10/06

Checklist - Overall Interscholastic Athletics Program

DIRECTIONS:

For the Areas of Compliance (Opportunities and Benefits) listed on the left hand side of the page, place a checkmark under the appropriate column identifying whether your school provided an advantage to the Girls' Program, or to the Boys' Program or to Neither Program.

Areas of Compliance:	ADVANTAGE TO:		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES			
Accommodation of Interest and Abilities			X
BENEFITS			
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice and Competitive Facilities			X
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships			X
Tutoring			X
Housing and Dining Facilities and Services			X
Recruitment of Student Athletes			X

Principal's Signature: *Renee Miller* Date: 4-2-2007

2006-2007
ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 1
TO INCLUDE BOOSTER CLUB FUNDING

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment; dollar amount required)			facilities improvements		publications (if sport-specific)	
	Expenditures		Expenditures		Expenditures		Expenditures			Expenditures		Expenditures	
	School	Booster	School	Booster	School	Booster	School	Booster	# of Coaches	School	Booster	School	Booster
G basketball	2500	1300	900	1700	100	100	8800	100	3	1300	0	0	0
B basketball	600	1000	700	1000	100	100	8800	100	2	1300	0	0	0
G softball	500	3100	200	0	100	100	2350	100	2	0	0	0	0
B baseball	1500	3800	200	0	100	100	2350	100	2	0	0	0	0
G cross country	800	0			100	0	1500	0	1	0	0	0	0
B cross country	800	0			100	0	1500	0	1	0	0	0	0
G golf													
B golf	500	0	100		100	0	1500	0	1	0	0	0	0
G soccer	500	500			100	0	2350	0	2	0	0	0	0
B soccer													
G swimming													
B swimming													

1. Total expenditures on T-35 and T-36 on the 2006-2007 year report due by April 15, 2007, should reflect the total monies spent (rounded off to nearest hundred) for the entire school year of 2005-2006 ending June 30, 2006.

2. Booster Club Funding/Contributions must be included in the above expenditures total. (Note: It is illegal for coaches to be paid by Booster Clubs Reference KHSAA Bylaw 27)

Principal's Signature: *Ronald Mills* Date: 4-2-2007

**2006-2007
ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment; <i>dollar amount required</i>)			facilities improvements		publications (if sport-specific)	
	Expenditures		Expenditures		Expenditures		Expenditures		Expenditures		Expenditures		
	School	Booster	School	Booster	School	Booster	School	# of Coaches	School	Booster	School	Booster	
G track	300	0			100		750	1/2	0	0	0	0	
B track	300	0			100		750	1/2	0	0	0	0	
G tennis													
B tennis													
G volleyball													
B wrestling													
G (list sport)													
B football													
G (list sport)													
B (list sport)													

1. Total expenditures on T-35 and T-36 on the 2006-2007 year report due by April 15, 2007, should reflect the total monies spent (rounded off to nearest hundred) for the entire school year of 2005-2006 ending June 30, 2006.

2. Booster Club Funding/Contributions must be included in the above expenditures totals.
Indicate percentage of total expenditures for each gender: (If disparities are obvious, list on your Corrective Action Plan (T-60) what action you will take to correct the problem).

Gender	Expenditures	Percentage
Boys	\$27500	51
Girls	\$26500	49
Total:	\$54000	100%

Principal's Signature: *Renee Miller* Date: 4-2-2007

Dawson Springs High School

CORRECTIVE ACTION PLAN

DIRECTIONS:

- For Column 1, indicate the intended area (Opportunities or Benefits) which needs corrective action in order to achieve gender equity. For Column 2, write the suggested change or activities that will correct the area in need of alteration. For Column 3, include the estimated completion date for the changes or activities.
- It is possible to attain compliance with Title IX and no longer need "corrective" action. However, the KHSAA strongly encourages compliant schools to identify items for improvement (Column 1), activities to accomplish the improvement (Column 2) and a timetable for completion (Column 3) that will strengthen the athletic program.
- You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2007.

COLUMN 1 ITEM FOR CORRECTION/ IMPROVEMENT	COLUMN 2 SUGGESTED CHANGE/ ACTIVITIES	COLUMN 3 TIME TABLE FOR CORRECTIVE ACTION/ COMPLETION
Softball	Add sod around perimeter of field, New score board, New PA system, Upgrade press box	2007-08
Softball/baseball	Add additional pitching machines	2007-08
Girls/Boys Basketball	Continue to schedule B/G games and JV/V games to reach the 40% equity for prime time /nights of play	2007/08
Track (Girls and boys)	Runway for long jump pit Cross bar for high jump Additional hurdles and cart	2007/08
All sports programs	Add additional funding when possible for equipment and supplies; Continue rotation of uniform purchases; Encourage increased participation in all sports	2007-08

Principal's Signature: 

Date: 4-2-2007

You will notice that the entries on the financial page do not include amounts filled in on many of the sports for the Travel expense.

In the past our payroll clerk has kept the Trip Sheets and I would contact her for copies when I began preparing my report. This year, she told me that the superintendent had the Trip Sheets for last year. When I requested those from our superintendent, she told me that she could not locate them. She has been unable to do so over the past 3 or 4 weeks. This will not be a problem in the future because the payroll clerk and I had determined at the beginning of the school year that it would be easier if she sent those to me monthly and I would then have them ready for next year. So since the beginning of the school year, she has been sending me those.

I emailed Mr. Boucher and explained what had happened. He said to include an explanation with the report and that we already have a corrective action plan in place. I did list travel for a few sports in the report. This includes travel to Christmas tournaments for both boys and girls basketball teams as well as travel expenses for all basketball coaches to the state tournament. There are also entries for softball and baseball coaches because they attended clinics.

All of our sports are transported on our school busses and are driven by our own drivers. Most of our sports compete at the same schools so they travel about the same number of miles each year.

I hope this explains what happens and how I have corrected the problem.

Nichols, Kathy

From: Larry Boucher [lboucher@khsaa.org]
Sent: Tuesday, April 03, 2007 2:22 PM
To: Nichols, Kathy
Subject: re: Title IX question

I would submit an explanation to the affect that what you just explained has happened. It is definitely unusual, but I guess it can happen?? Please note in your explanation that you have corrective action that will not allow this to occur again.

On Tuesday, April 03, 2007 11:01 AM, Nichols, Kathy wrote:

Mr. Boucher,

I sent an email yesterday concerning my Title IX report but we were having trouble with our email and I didn't realize it at the time. So I am sending another one just to make sure that you receive it. My problem concerns the trip sheets for our away athletic events. Our payroll clerk who has always keep those in the past informed me about a month ago when I asked for copies that the superintendent had the trip sheets for last year. I then asked our superintendent for copies so I could compute the travel expenses per sport for the report. She said that she couldn't find them. This problem will not occur in the future because the payroll clerk and I had already decided that it would be easier if she sent them to me monthly so I could file them away for next year's report. So I will have all of the trip sheets for this year already in hand. The problem is that I have no way of computing the expenses for last year. We use the same busses and bus drivers for all of our sports and our teams play basically the same teams so the distance is about the same every year.

Please advise me on how to handle this on my Title IX report. I have everything else completed and ready to submit to your office.

Thank you for your time.

*Kathy Nichols
Athletic Director
Dawson Springs Schools
317 Eli Street
Dawson Springs, KY 42408
Phone- 270-797-2991
Pax- 270-797-5202
Kathy.Nichols@dawsonsprings.kyschools.us*